

**Heermance Memorial Library
Board of Trustees Meeting Minutes
August 17, 2023**

In Attendance: Catherine Benson, Carol Serazio, Laura Shauger, Mark Maraglio, Eileen West,
Marilyn Rausch and Bridget McGuigan

1. Call to Order: 6:30pm
2. Adoption of Agenda: **Motion made by Mark, seconded by Marilyn, carried.**
3. Approval of Prior Meeting minutes: **Motion made by Mark, seconded by Laura, carried.**
4. Period of Public Expression: N/A
5. Correspondence: A memo was received from Cusack and Company re: Employee Retention Credit (ERC)
6. Treasurer Report: Mark reported on current account balances. **Motion made to accept the financial reports was made by Marilyn, seconded by Eileen, carried. Motion made to accept the list of disbursements was made by Laura, seconded by Carol, carried. Mark abstained from these motions.**
7. Director's Report: Catherine reviewed the director's report and noted she has received information from Kool Temp re: their Membership Club. The club has three tiers of service at different price points. Catherine reviewed what has been spent on maintenance in the past few years and will weigh the options.
8. Committee Reports: Bridget will be taking Lydia's place on their committee assignments.
 - a. Election and Publicity-The election will be held on 10/3/23. Mark, Eileen and Bridget need to run and there will be two other spots open. Marilyn will schedule election inspectors. Posters will be hung.
 - b. Buildings and Grounds-The tree on the neighboring property has been removed. 1st Choice is scheduled to replace the pipes next Tuesday. It is estimated to be a 1 to 2 day job. Afterwards, Scott Purdy will do the cosmetic repairs.
 - c. Personnel-The personnel committee met to discuss payroll and benefits.
9. Old Business: Catherine will be getting quotes for the roof replacement. The logo is being worked on by Susan Baldaserini.
10. New Business: Carol reviewed the results from the board's Director Evaluation. The breakdown out of 266 items, 230 were rated excellent, 17 Satisfactory and 8 unknown. Charles will share the Board Effectiveness survey results with Laura. Laura will tally and report the findings at the next meeting. Catherine reported There will be a meeting for the New York Forward Grant at the high school on 8/30/23 from 6:00-8:00pm. Catherine presented information on the 2024 budget. **Motion made for the library to exceed the tax cap of 2% made by Eileen, second by Bridget, carried.**
11. The next board meeting will be held on September 21, 2023 at 6:30pm.
12. **Motion made to adjourn by Eileen, seconded by Laura, carried at 8:10pm**

Submitted by: Eileen West on August 30, 2023