

Meeting Minutes
Heermance Memorial Library
May 18, 2023

In Attendance: Catherine Benson, Carol Serazio, Laura Shauger, Eileen West, Charles Hailer, Lydia Okrent, Marilyn Rausch, Bridget McGuigan. **Absent:** Joe Garland, Mark Maraglio

Call to order: 6:32pm

1. Pledge
2. Approval of Agenda: **Motion by Eileen, seconded by Laura, carried.**
3. Approval of Prior Meeting Minutes: **Motion made by Charles, seconded by Marilyn, carried.**
4. Period of Public Expression: None
5. Correspondence: Received \$1,000 from Bank of Greene County.
MHLS is seeking two representatives for their board.
State looking for community feedback for Hazard Mitigation/Resilience Plan.
The town of Coxsackie settled a Tax Certiorari case brought on by the APO of Sleepy Hollow Lake. Town has to refund \$40,250.00. Of that, The Library owes \$3,408.34. Approval and payment tabled until Mark returns.
6. Treasurer Report: Mark was not available to give his report. The bills were reviewed by the board. There were two additions with the total amount owed \$6,986.89. **Motion made to approve the proposed disbursements by Lydia, seconded by Charles, carried.**
7. Director's Report: Catherine reviewed the Director's Report and noted: The Summer Reading Program kickoff will be at the 5/31/23 Farmer's Market, positive feedback was received from the State Telephone insert for Annual Report to the Community, Catherine reviewed the library statistics, summer programs and reported a great turnout at the YMCA's Healthy Kids Day event.
8. Committee Reports: Buildings and Grounds reviewed their recommendations for future projects, prioritized the most important and listed a timeline.
9. Old Business: The logo is still a work in progress. Trustee paperwork has been completed.
10. New Business: Facility Plan has reviewed. **Motion made to accept the plan by Laura, seconded by Charles, carried.** Compliance calendar was reviewed, Charles will send out the Board Effectiveness Survey to board members. Form 990 is due. Director and Officer Insurance have been paid.
11. Period of Public Expression: None
12. Next meeting will be held on 6/15/23 at 6:30pm.
13. Adjournment: **Motion made by Charles to adjourn, seconded by Marilyn, carried.**

Submitted by Eileen West, on 6/7/2023