

Meeting Minutes
Heermance Memorial Library
June 16, 2023

In Attendance: Catherine Benson, Carol Serazio, Laura Shauger, Eileen West, Mark Maraglio, Lydia Okrent, Marilyn Rausch, Bridget McGuigan. **Absent:** Joe Garland, Charles Hailer

Call to order: 6:35pm

1. Pledge
2. Approval of Agenda: **Motion by Mark, seconded by Laura carried.**
3. Approval of Prior Meeting Minutes: **Motion made by Mark, seconded by Marilyn, carried.**
4. Period of Public Expression: None
5. Correspondence: Re: Town of Coxsackie Tax Refund Obligation, granted two years to payback funds owed. After discussion, it was decided to pay the amount of \$3,408.34 in full. **Motion made to pay the above amount in full by Mark, seconded by Laura, carried.** The check will be prepared for signing at the next Board of Trustees meeting. Catherine reported Anna Tailleur, former board member, requested a recommendation to apply for a Master's Program. Catherine shared the recommendation letter she provided.
6. Treasurer Report: Mark reviewed his report showing \$178,905.10 in ordinary income. **Motion made to approve the proposed disbursements by Eileen, seconded by Carol, carried.** Mark noted signature cards need to be changed. Mark, Carol, Laura and Eileen will be designated to sign checks. **Motion made to approve the above board members as check signers by Marilyn, seconded by Lydia, carried.**
7. Director's Report: Catherine reviewed the Director's Report and noted according to the statistics, children's programming numbers have taken a big jump. The Library now has four therapy dogs to utilize.
8. Committee Reports: Buildings and Grounds reported 1st Choice Plumbing will repairing the bathroom leak on 6/22/23, after reaching out to three plumbing businesses. Scott Purdy will do the cosmetic repairs after the plumber is finished.
9. Old Business: The logo is still a work in progress. Laura will be sending out the Board Effectiveness Survey for members to complete by the next scheduled meeting.
10. New Business: The library will apply for mini grants offered through the MHLS. The Library set up at the Coxsackie Farmers Market. Catherine thanked Marilyn and Carol for helping set up and clean up.
11. Period of Public Expression: None
12. Next meeting will be held on July 20, 2023 at 6:30pm. Meetings are held on the third Thursday of each month at 6:30pm.
13. Adjournment: **Motion made by Mark to adjourn, seconded by Bridget, carried.**

Submitted by Eileen West, on 7/10/23