

**Heermance Memorial Library
Board of Trustees Meeting
January 19, 2023**

In Attendance: Catherine Benson; Library Director, Carol Seraio, Mark Maraglio, Lydia Okrent, Laura Shauger, Eileen West

Confirm Quorum, Call To Order: 6:32pm

1. Pledge of Allegiance
2. Guests: None
3. Approval of Agenda: **Motion made by Mark, seconded by Laura, carried.**
4. Approval of Prior Meeting Minutes: **Motion made by Eileen, seconded by Laura, carried.**
5. Period of Public Expression: None
6. Election of Officers:
 - President: Carol Serzaio-**Motion made by Eileen seconded by Laura, carried**
 - Vice President: Laura Shauger-**Motion made by Mark, seconded by Eileen, carried**
 - Treasurer: Mark Maraglio-**Motion made by Carol, seconded by Eileen, carried**
 - Secretary: Eileen West-**Motion made by Carol, seconded by Mark, carried**
7. Correspondence:
 - Cookies from Abigail Zenker
 - Cheese and crackers from Maryanne Zadfar
 - The care of two elephants in Kenya in the name of the library from Maryanne Zadfar
 - \$200.00 donation from the Caldera family
 - \$1500.00 grant check received from the Greene County Rural Heath Network for the 2022 grant which will be put into the 2023 budget.
 - \$100.00 donation from Maryann Novak
 - \$100.00 donation from Allison Smith in memory of her parents and Thabiso, the therapy dog.
8. Financial Report and Approval of Disbursements: Mark reviewed the financial reports and bills and noted a couple of larger, standout items: \$ 2,167.50 to the Mid-Hudson library System for Technology Support and \$17,324.00 to NYS & Local Retirement System for yearly Pension Contribution. Mark also reported closing a Certificate of Deposit in the amount \$68,802.00 and opening a new CD at a much higher rate.
 - **Motion made to accept the Treasure's Report made by Laura, seconded by Eileen, carried.**
 - **Motion made to accept the proposed bills made by Laura, seconded by Carol, carried.**
 - **Motion made to accept the purposed budget amendments listed below. made by Carol, seconded by Eileen, carried.** Received-\$1,100 grant from Mid-Hudson spent on large print books-\$7,500 from Greene County Legislature

spent on computers-\$1,975 from Greene County Legislature spent on downloadable materials-\$900.00 as a digital Navigator Stipend spent on salaries-\$800 grant from Athens Gen spent on programs.

- **Motion made to designate the Bank of Greene County and the National Bank of Cossackie as the library banks of business by Laura, seconded by Carol, carried. Mark abstained.**
9. Director's Report: Catherine reviewed the director's report and we discussed Niche trustee training, computers randomly freezing. Catherine reported the Friend's will be holding their Tea Party, have two new members, but need more people. Catherine will set a meeting with Susan Baldaserini to discuss the logo changes. Catherine shared survey results indicating a trend in all of the Mid-Hudson System libraries showing an increase in ebooks and online ordering, not as much foot traffic and print and CD trending at the same level or slightly down. Catherine will apply again for the Greene County Savings Bank grant. **Motion made to accept the Director's Report by Mark, seconded by Eileen, Carried.**
 10. Committee Reports: Carol requested each trustee be on at least two committees with the plan being to revisit committee placement at the February meeting. There were no reports this evening.
 11. Old Business: Carol and Catherine spoke of Library Advocacy day, held on 2/28/23 and what we, as trustees, can do and spread the word.
 12. New Business: **Motion made to approve the Board Meeting schedule for 2023 made by Carol, seconded by Laura carried. Motion made to accept the list of service providers by Mar, seconded by Laura carried. Motion made to approve the Daily Mail as the official newspaper by Laura, seconded by Carol, carried.** Catherine announced board members need to sign their Conflict of Interest forms.
 13. Next meeting scheduled for February 16, 2023 at 6:30pm.
 14. No executive session required.
 15. **Motion to adjourn made by Mark, seconded by Laura, carried.**