

**Heermance Memorial Library
Board of Trustees Minutes
June 15, 2022**

In Attendance: Catherine Benson, Library Director; Carol Serazio, President; Charles Hailer, Vice President; Mark Maraglio, Treasurer; Catherine Beecher, Joseph Garland IV, Colleen Walsh, Secretary. Absentees: Marilyn Rausch and Laura Shauger

Called to Order: 6:03pm

1. **Pledge of Allegiance**
2. **Guest:** None
3. **Approval of Agenda:** Motion made by Mark and seconded by Charles – unanimously passed.
4. **Approval of Prior Meeting Minutes:** Motion made by Mark seconded by Catherine Beecher and unanimously passed.
5. **Period of public expression:** None
6. **Correspondence:** The Library received treats from Barbara Persichilli's family for appreciation.
7. **Financial Report and Approval of Disbursements:** Mark presented and reviewed the Financial Reports as well as the checks to be paid. Approval of disbursements – Motion made by Catherine Beecher and seconded by Charles – unanimously passed.
8. **Director's Report:** A new part time employee for the Library was hired. A motion was made by Mark and seconded by Joe – unanimously passed.
9. **Committee Reports:** The Publicity committee sat down with Susan Baldaserini and waiting for her to present her ideas. The Policy committee provided everyone with an updated Mission Statement and Three-Year Plan.
10. **Old Business:** The Library is waiting on an energy audit from NYSERDA. This audit is needed to complete the construction grant. The funds will be used for insulation in the attic. The Personnel Policy was updated. The only change made was the number of Federal Holidays. It went from 8 to 9. A motion was made by Joe and seconded by Charles – unanimously passed - to accept the change to the policy.
11. **New Business:** The parking lot policy will have no new revisions made to it. A motion to continue as is was made by Mark and seconded by Carol. The Board of Effectiveness Survey was completed and reviewed at this meeting. Lydia Okrent was appointed as a Trustee and will take the oath at the next Library Board meeting.
12. **Period of Public Expression:** None
13. **Meetings:** The future Board meetings will be held on the third Wednesday of the month at 6:00pm. The next meeting will be July 20, 2022.
14. **Executive Session:** There was a motion made by Mark and seconded by Joseph to accept Charles's leave of absence.
15. **Adjournment:** Motion made by Mark at 7:09pm and seconded by Charles. It was unanimously passed.

Submitted by: Colleen Walsh, Secretary