

**Heermance Memorial Library
Board of Trustees Minutes
August 17, 2022**

In Attendance: Catherine Benson; Library Director, Carol Serazio; President, Charles Hailer; Vice President, Mark Maraglio; Treasurer, Catherine Beecher, Marilyn Rausch, Laura Shauger, Joseph Garland, IV, Lydia Okrent and Colleen Walsh; Secretary

Called to Order: 6:02pm

1. **Pledge of Allegiance**
2. **Guest:** None
3. **Approval of Agenda:** Motion made by Laura and seconded by Marilyn – unanimously passed.
4. **Approval of Prior Meeting Minutes:** Motion made by Laura and seconded by Marilyn - unanimously
5. **Period of public expression:** None
6. **Correspondence:** Received a grant from the MHLS for the Summer Reading Program as well as a check from the Greene County Legislature. The public meeting / hearing for the Empire River Ventures was rescheduled from 8/11/22 to 8/29/22.
7. **Financial Report and Approval of Disbursements:** Mark presented and reviewed the Financial Reports as well as the checks to be paid. Approval of disbursements – Motion made by Joe and seconded by Laura – unanimously passed.
8. **Director's Report:** The children's reading program was concluded in July but, the adult reading program has started and will go through August. The Statistics reports shows circulation numbers are up as well as Library visits from the previous month.
9. **Committees Reports:** The Buildings & Ground committee will meet in September to plan future projects. The Publicity committee is working with Susan Baldaserini on a Logo design for the Library. The Election committee met to plan the election in October. The Personnel & Finance committee met to prepare the 2023 budget. Motion was made by Marilyn and seconded by Mark to approve the budget – unanimously passed.
10. **Old Business:** The Collection Policy was updated and reviewed by the Board. Motion made by Mark to approve and seconded by Joe – unanimously passed.
11. **New Business:** The Town Board meeting will be September 13, 2022 @ 7:00pm. The Library election will be on 10/4/22 from 10:00am – 9:00pm. The 2023 Library Budget was reviewed was increased from last year due to higher costs. Motion to accept made by Mark and seconded by Catherine B. – unanimously passed.
12. **Period of Public Expression:** None
13. **Meetings:** The future Board meetings will be held on the third Wednesday of the month at 6:30pm. The next meeting will be September 21, 2022. Motion was made to change the time from 6:00pm to 6:30pm by Joe and seconded by Laura – unanimously passed.
14. **Executive Session:** No
15. **Adjournment:** 6:47pm Motion made by Mark and seconded by Catherine Beecher