

**Heermance Memorial Library
Board of Trustees Minutes
REVISED - March 16, 2022**

In Attendance: Catherine Benson; Library Director, Carol Serazio; President, Mark Maraglio; Treasurer, Marilyn Rausch, Catherine Beecher, Laura Shauger, Colleen Walsh; Secretary. Absentees: Charles Hailer, Vice President and Joseph Garland, IV

Called to Order: 6:05pm

1. **Pledge of Allegiance**
2. **Guest:** None
3. **Approval of Agenda:** Motion made by Mark and seconded by Laura – unanimously passed.
4. **Approval of Prior Meeting Minutes:** Motion made by Mark seconded by Laura – unanimously passed.
5. **Period of public expression:** None
6. **Correspondence:** The Library received a form from Albright & Sons for Certificate of Capital Improvement which was completed. They will hold onto it for us. The Library received an invitation from the Coxsackie Historic Preservation committee which was on March 8, 2022 to address any changes to the rules for maintenance to any buildings in the historic district of the Village of Coxsackie. A model of the Library on a HO scale was created for a train set. It was created by a gentleman who grew up in Coxsackie. The model is located in Texas. The Library received pictures of the model and going to look into having the picture enlarged and displayed in the Library.
7. **Financial Report and Approval of Disbursements:** Mark reviewed the Financials, P/L Statement along with the monthly bills. Motion to accept was made by Laura and seconded by Marilyn. It was unanimously passed.
8. **Director's Report:** Hoopla is activated. It allows users to access online books and similar to Overdrive. It allows users to have access to older books with no waiting. The Library also just signed a reciprocal agreement with the upper Hudson Library system so, Overdrive will provide access to more online materials to users. The upper Hudson Library system starts in Ravena. The Friends would like to see the Library using the computers more and have a computer class. The ability to meet remotely is sunsetting at midnight of this meeting. Catherine Benson met with two Legislators and Sean Groden to talk about using the ARPA funds for broadband. The funds will be split between 8 Libraries in Greene County. The Board approved the Library going fine free. The Library's name has been added to the MHLS list however; fines will remain in place for Early Literacy Backpacks, American Girl Dolls and Museum Passes. Hoopla will be added to the Library Statics report next month. The Wi-Fi usage has been decreasing but, it doesn't extend to the full parking lot. This will be addressed with ARPA funds. Motion to accept was made by Mark and seconded by Catherine Beecher.
9. **Committee Reports:** Laura Shauger and Joe Garland met with Catherine Benson to look at the bilco door. Kevin Coughlin came down ~~and will send a proposal to address the door~~ **and provided a recommendation for the brick w– Dave Knox of Cassella Construction.** There is a wish list of items to be addressed in the Library. Mark mentioned the National Bank of Coxsackie has an NBC Cares program where employees will volunteer to address some of the simple fixes on the list that doesn't involve a professional. Motion to accept was made by Mark and seconded by Laura.
10. **Old Business:** The next Friends Meeting will be on the 2nd Thursday of the Month @ 6:00pm. Carol Serazio will be attending the next meeting. There was a suggestion made to arrange for a class at the Library on how to use your cell phone. The class would be for iPhone's and it was mentioned to maybe reach out to Verizon to see if they could teach the class. There was mention of doing future events possibly in the Fall.
11. **New Business:** Library advocacy – a reminder to ask friends and family to contact your State Representatives and State Senators before April 1st. Catherine Benson will also be writing a letter to request extra funds.
12. **Period of Public Expression:** There was discussion about air purifiers in the Library. Catherine Benson applied for a grant through The Bank of Greene County for air purifiers. The Board addressed the last

paragraph of the Pandemic Policy and voted to resume to normal operations and services. Motion to accept was made by Marilyn and seconded by Mark. The hours of the Library for normal hours is 46 hours and during the pandemic the hours are 36. There was discussion to keep the Library hours at 36 hours. Motion was made by Mark and seconded by Marilyn. It was unanimously passed.

13. **Meetings:** The future Board meetings will be held on the third Wednesday of the month at 6:00pm. The next meeting will be April 20, 2022.
14. **Executive Session:** Not requested
15. **Adjournment:** Motion made by Mark at 6:59pm and seconded by Catherine Beecher. It was unanimously passed.

Submitted by: Colleen Walsh, Secretary