

**Heermance Memorial Library  
Board of Trustees Minutes  
April 20, 2022**

**In Attendance:** Catherine Benson; Library Director, Carol Serazio; President, Charles Hailer; Vice President, Marilyn Rausch, Catherine Beecher, Laura Shauger, Joseph Garland, IV, Colleen Walsh; Secretary. Absentees: Mark Maraglio; Treasurer

**Called to Order:** 6:01pm

1. **Pledge of Allegiance**
2. **Guest:** None
3. **Approval of Agenda:** Motion made by Catherine Beecher and seconded by Marilyn – unanimously passed.
4. **Approval of Prior Meeting Minutes:** Motion made by Catherine Beecher seconded by Laura and unanimously passed to accept minutes as revised state.
5. **Period of public expression:** None
6. **Correspondence:** The Village of Coxsackie sent out a letter requesting for people to partner with them for the Waste Water Treatment Plant to reduce the amount of mercury being emitted into the Hudson River. According to the letter mercury can be found in numerous items use in various business.
7. **Financial Report and Approval of Disbursements:** The Financial Report was not presented as Mark Maraglio was absent from the meeting however; the monthly bills were presented. An additional bill not on the report was presented so, it didn't have wait until month. Motion made by Marilyn and seconded by Charles and unanimously passed.
8. **Director's Report:** There is nothing due on the Compliance schedule for April. The payment for the 990 has already been sent out. Charles will email the Board Effectiveness Survey to everyone so; it can be discussed at the May Board Meeting. The Library has resumed pre-pandemic meetings. The NYS Budget passed and the State Library Aid has been increased. The Library will be applying for State Public Library Construction Aid. The Library received a grant of \$1,500 from Stewart's Holiday Match which is used for technology purchases. Hoopla statistics has been added to the Statistics Report. A quote was given to the Friends of the Library for window coverings. Beginning 2023 Trustees will be required to get training. The Publicity Committee will be meeting next month to discuss a logo for the Library. Motion made by Laura and seconded by Catherine Beecher and unanimously passed.
9. **Committee Reports:** None
10. **Old Business:** The Board needs to add another Trustee. A graph was created to show gas and electric usage. Colleen spoke about the National Bank of Coxsackie's community program NBC Cares. Employees of National Bank of Coxsackie will donate their time to the Library and address any maintenance and landscaping needs. Colleen will schedule a date and time with Catherine Benson.
11. **New Business:** There is a leak in the ceiling downstairs in the Library. A call has been made into Bob & James Schmidt who did the roof back in 2016. The leak started on April 19, 2022 and not able sure of the reason for the leak. The Building and Grounds Committee will need to meet to discuss the facility plan. The Library will be completing an application for a construction grant. It needs to be used for construction and not maintenance. A project list will be need to be prioritized.
12. **Period of Public Expression:** None
13. **Meetings:** The future Board meetings will be held on the third Wednesday of the month at 6:00pm. The next meeting will be May 18, 2022.
14. **Executive Session:** Not requested
15. **Adjournment:** Motion made by Catherine Beecher at 6:35pm and seconded by Marilyn. It was unanimously passed.

Submitted by: Colleen Walsh, Secretary