

**Heermance Memorial Library
Board of Trustees Meeting Minutes
January 20, 2022**

In Attendance: Catherine Benson, Library Director, Carol Serazio Mark Maraglio, Charles Hailer, Catherine Beecher, Laura Shauger, Joseph Garland IV, Colleen Walsh. **Absentees:** Marilyn Rausch

Called to Order: 6:30pm

1. **Guest:** There were no guests in attendance
2. **Oath of Office:** The following new Trustees were sworn into office: Catherine Beecher, Laura Shauger, Joseph Garland IV and Colleen Walsh
3. **Nomination and Election of Officers:** A) For President: **Mark nominated Carol; Second - Laura** B) For Vice President: **Mark nominated Charles; Second – Cathy** C) For Secretary: **Mark nominated Colleen; Second - Joe** D) For Treasurer: **Carol nominated Mark; Second - Charles**
4. **Approval of Agenda:** Motion made by Cathy and seconded by Laura
5. **Approval of Minutes:** Motion made by Carol and seconded by Mark
6. **Correspondence:** We received a request from the Greene County representatives of the MHLS Board of Trustees for an outreach visit to attend one of our library board meetings and invitation to attend one of their meetings. The Library Director will contact them and let our representatives know they are always welcome to attend. The library received a mini-grant award notification from The Greene County Rural Health Network for "Take and Make Tuesdays" for \$1,488. These funds must be expended by December 31, 2022.
7. **Director's Report:** Governor Hochul released the state budget. For the first time in many years, library funding was increased, but proposed funding for construction aid was cut. Advocacy is needed and we will be advised by New York Library Association (NYLA) and Mid-Hudson Library System (MHLS) on how we can advocate to increase funding for libraries. Greene County Legislature: In addition to the promised increase in funding to Greene County Libraries Association (GCLA), the Greene County Legislature received approximately \$9.15 million Federal stimulus funding from the American Rescue Plan Act (ARPA). The Greene County Legislature tasked the Greene County Libraries Association to research the costs to increase internet speed and infrastructure in our libraries to help our rural community access the Internet.
8. **Financial Report and Approval of Disbursements:** Mark reviewed the Financials, P/L statement along with the monthly bills. Carol, Charles and Colleen will be added to the signature card for the National Bank of Coxsackie for check signing authority. **Motion to accept Financial Report and approve disbursements made by Laura and seconded by Charles.**
9. **Committee Reports:** Building and Grounds reported on the Installation of additional lights and upgrade to LED lights as well as the installation of Air Conditioning & Ceiling Repair. They will need to meet to discuss the Facility Plan to prioritize this year's projects.
10. **Old Business:** None discussed
11. **New Business:** There was discussion about the committees. Joe and Laura will be on the Buildings and Ground committee. Charles and Catherine Beecher will be part of the Policy and Planning committee. There was a motion for the designated banks – **Motion made by Joe and seconded by Laura** - National Bank of Coxsackie and the Bank of Greene County to handle day to day business. It was passed unanimously with Mark and Colleen abstaining. There was discussion about proposing the Library not charging fees similar to the Ravena Library. This would need to go to the Policy committee. The list of Service Providers was reviewed and it was agreed upon a Plumber will need to be added to the list. **Motion to accept the list of providers as presented was made by Mark and seconded by Charles and all were in favor.**
12. **Announcements:** None discussed
13. **Meetings:** Next meeting is scheduled for Wednesday, February 16, 2022, 6pm. There was a motion to change the dates and times to the third Wednesdays of each month, 6pm. The library's website will be updated to reflect the change. **Motion made by Mark and seconded by Laura.** If the Board cannot meet at the library due to a conflict with program scheduling, the alternative location is the boardroom at the National Bank of Coxsackie 3-7 Reed Street, Coxsackie. If the board cannot meet as scheduled, the make-up the next Saturday at 9AM at the Library.
14. **Executive Session:** Not requested
15. **Adjournment:** Motion made by Mark to adjourn 7:30pm and seconded by Cathy

Submitted by: Colleen Walsh, Secretary