

**Heermance Memorial Library**  
Board of Trustees Minutes  
September 16, 2021

Call to order: 6:30pm

Attendees: Catherine Benson- Library Director, Tom Silvius, Mark Maraglio, Caitlin Ippolito, Carol Serazio, Marilyn Rausch, Laura Shauger. Absent: Eileen West, Charles Hailer, Anna Tailleux

1. Recognize Guests; Review and Approve Agenda: No Guests. Amend the agenda to include 2020 Annual Report to the Community. **Motion to approve Agenda as amended- Carol; Second- Mark. Carried.**

2. Approve August 2021 Minutes: **Motion to approve Minutes- Mark; Second- Marilyn. Carried.**

3. Correspondence: Thank you from a librarian that is outside the district. \$100 check from Matt Lee, author of "Hot Box."

4. Director's Report: Catherine presented her report. Joy Mayo, volunteer homework helper, passed away; potentially placing a plaque or other memorial on the library property. Odds and ends tasks completed by Michael. Electrician is still considering how to deal with light pole: repair or replace. Budget was presented to the Town on Sept. 14<sup>th</sup>. **Motion to accept the Director's Report- Mark; Second- Laura; Carried.**

5. Financial Report and approval of proposed disbursements: Mark presented the Financial Report. **Motion to accept the Financial Report and approve proposed disbursements- Laura; Second- Marilyn. Carried.**

6. Committee Reports:

- Building and Grounds: Cistern is going to be filled after removal of tree. Flagstone will be moved and used to extend patio area. Driveway will be re-graveled. Albright's will be in next week to discuss the a.c. units.

- Election Committee: Tom and Laura will be running. Eileen and Anna have not yet confirmed if they will be running. Two other people have been approached to consider running for the Board. Petitions due Oct. 13<sup>th</sup> and Election will be Oct. 26<sup>th</sup> 10am-9pm. Absentee Ballots will be available; the ballots must be received by Oct 26.

7. Old Business:

- Approve By-Laws: **Motion to accept the By-Laws as presented- Mark; Second- Laura; Carried.**

-Petitions for Election: covered during Election Committee report.

8. New Business: Should we continue with the Turning Outward Program? Participants did learn how to approach the community for input. Next month's agenda should include figuring out how to move forward with Ad Hoc Committee

9. Announcements: N/A

10. Meetings: Held at the Library the 3<sup>rd</sup> Thursday of each month at 6:30pm, unless otherwise noted. If the board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

A. Next Scheduled: October 21, 2021

B. 2021 Library Election: Tuesday, October 26, 2021: 10am-9pm.

11. Executive Session: N/A.

Adjourned: 7:14pm. **Motion- Mark. Second- Carol. Carried.**

Submitted by: Caitlin Ippolito