

Heermance Memorial Library

Board of Trustees Minutes

May 20, 2021

Call to order: 6:33pm

Attendees: Catherine Benson- Library Director, Tom Silvious, Eileen West, Mark Maraglio, Caitlin Ippolito, Marilyn Rausch, Anna Tailluer. Absentees: Charles Hailer, Laura Shauger, Carol Serazio.

1. Recognize Guests, Review and Approve Agenda: No Guests. **Motion to approve Agenda- Mark; Second- Eileen. Carried.**

2. Approve April 2021 Minutes: Correct Ely to Reed. **Motion to approve Minutes as amended- Eileen; Second- Mark. Carried.**

3. Correspondence: IRS letter regarding the Tax Forms Outlet Program. Applied for another Create Grant. Thank you from Chris Tague. Thank you from Jen Grounds. Thank you from Golden family.

4. Director's Report: Catherine presented her report. Webpage update: still a work in progress. Mask wearing will continue until more guidance is available from the Department of Health. **Motion to approve Director's Report- Mark; Second- Marilyn. Carried.**

5. Financial Report and approval of proposed disbursements: Mark presented his report. **Motion to approve Financial Report and approve proposed disbursements: Eileen; Second Caitlin. Carried.**

6. Committee Reports: Chairs of Committees please check in with Catherine.

-Ad Hoc/Turning Outward: Plan has not been presented yet. Ask Exercise. Now that we are coming out of the pandemic more opportunity to meet with the community should be possible.

-Building and Grounds: has not yet met with more painters; Insurance is required and must be on file at the Village; Check with Sitcer; Committee needs to meet before the next Board Meeting.

7. Old Business: Board Effectiveness tabled until further notice.

8. New Business: N/A

9. Announcements: N/A

10. Meetings: **Next Meeting will be TUESDAY June 15th at 6:30pm.**

Held at the Library the 3rd Thursday of each month at 6:30pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

9. Executive Session: N/A.

Adjourned: 7:23pm. **Motion- Mark. Second- Eileen. Carried.**

Submitted by: Caitlin Ippolito