

## Heermance Memorial Library

### Board of Trustees Minutes

April 15, 2021

Call to order: 6:32pm

Quorum- Attendees: Catherine Benson- Library Director, Tom Silvius, Caitlin Ippolito, Mark Maraglio, Eileen West, Charles Hailer, Marilyn Rausch, Anna Tailleir. Absentees: Carol Serazio.

1. Recognize Guests, Review and Approve Agenda: Laura Shauger attended the meeting; will be joining as a Trustee. **Motion to approve Agenda- Mark; Second- Eileen. Carried.**

2. Approve March 2021 Minutes: **Motion to approve Minutes- Mark; Second- Marilyn. Carried.**

3. Correspondence: Thank you from Carol Serazio to the Library. \$800 from Stewart's Grant- to spend on outdoor programming: purchased waterproof blankets, totes, two tents. Bank of Greene County: will be awarded \$750 for shelving and storage for the craft room. Utica National Insurance: letter notifying that we did not pay bill; to be disregarded; Finbar Insurance made the correction. Updated the NY State deferred compensation plan point of contact. A tape measure from someone in New Jersey with a postcard picture of the Library. MVP Healthcare reimbursement regarding Sandy's health insurance for 2021. Notice for a hearing for renovations to 8 Reed St.; to be opened as a coffee/café, new/used book store.

4. Director's Report: Catherine presented her report. NY State Budget passed; reaching out for Targeted Aid. Website mock-up should be ready next week; remote printing needs to be more accessible. Reopening plans/policy changes: CDC stated that materials do not to be cleaned/quarantined; high touch surfaces should be cleaned once a day; we will stop quarantining the materials; reopening planned for April 26. Two Create Grants: Local Artist is looking to use the space for his program- art displayed inside with presentation outside; Library hosting artists to fulfill and use the grant money. **Motion to accept Director's Report- Mark; Second- Charles; Carried.**

5. Financial Report and approval of proposed disbursements: Mark presented the report and disbursements. **Motion to approve report and disbursements- Marilyn; Second- Eileen. Carried.**

6. Committee Reports:

-Building and Grounds: Met with Kevin Coughlin and Albert Salvino; need third quote; paint one side at a time or all at once?; project potentially to cost more than \$10,000; will get in touch with Randall and also Kevin Pratt; hourly contract discouraged, quotes should be for full project.

- Ad Hoc Committee: 4/22/21 next meeting for Turning Outward; three people stepping down- may need new people on board; time to come up with a plan on how to talk to the community.

7. Old Business:

-2021 Board Effectiveness Survey: we will delay until next year due to Covid; new members please take a look as a heads up.

-Nominations for an appointment to fill the 9<sup>th</sup> Board seat: **Motion to appoint Laura Shauger as a Trustee- Mark; Second- Marilyn; Carried.**

8. New Business: Upcoming training for Trustees.

9. Announcements: Congratulations to Jen, a proud aunt.

10. Meetings: Held at the Library the 3<sup>rd</sup> Thursday of each month at 6:30pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

A. Next Scheduled: May 20, 2021.

11. Executive Session: N/A.

Adjourned: 7:35 pm. **Motion- Laura. Second- Mark. Carried.**

Submitted by: Caitlin Ippolito