

Heermance Memorial Library

Board of Trustees Minutes

February 20, 2020

Call to order: 7:00pm

Attendees: Catherine Benson- Library Director, Tom Silvius, Caitlin Ippolito, Eileen West, Marilyn Rausch, Helen Golden, Charles Hailer. Absentees: Mark Maraglio, Carol Serazio.

1. Recognize Guests, Review and Approve Agenda: **Motion to approve Agenda- Caitlin; Second- Marilyn; Carried.**

2. Approval of January Minutes: **Motion to approve Minutes- Eileen; Second- Helen; Carried.**

5. Correspondence: N/A.

6. Director's Report: Catherine reviewed the Director's Report. Turning Outward team will meet by March 1. Grant money has now been received and will pay for the class on succulents that was held last fall. Museum passes go out regularly and an Empire Passport may be added to those offered. This year will be the 25th Christmas by the River; the theme will be based on a classic Christmas book. In March, the Annual Report will need approval. Catherine asked that the Minutes reflect a motion to approve the new part time clerks: **Motion to approve Heddie Overbaugh and Eileen Goble as part time clerks- Eileen; Second- Charles; Carried. Motion to accept Director's Report- Caitlin; Second- Eileen; Carried.**

7. Financial Report and approval of proposed disbursements: **Motion to approve Financial Report and disbursements- Eileen; Second- Helen; Carried.**

8. Committee Reports: 2020 Permanent Committee assignments tabled until March meeting. Catherine will send the list to the Trustees.

9. Old Business: N/A

10. New Business: Tom received an email from the MHLS Board of Trustees to invite a member of their Board to observe one of our future meetings. The Board agreed that they are welcome to attend.

11. Announcements: Helen announced that the Sleepy Hollow Legend, a community paper, has offered to include news from the Heermance Memorial Library.

12. Meetings: Held at the Library the 3rd Thursday of each month at 7:00pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

A. Next Scheduled: March 19, 2020

13. Executive Session: N/A.

Adjourned: 7:56pm. Motion- Eileen. Second- Charles; Carried.

Submitted by: Caitlin Ippolito