

**Heermance Memorial Library**  
**Board Of Trustees**  
Annual Meeting – January 17, 2013

Confirm quorum; call to order

1. Oath of Office
2. Recognize guests, review and approve agenda
3. Appoint temporary Chairperson, elect 2012 President
4. Elect Vice President, Secretary & Treasurer
5. Discuss 2013 Permanent Committees
6. Review of any unapproved Minutes from previous meetings.
7. Correspondence
8. Director's Report
9. Financial Report; review proposed disbursements
10. Committee Reports
11. Old Business
  - a. Focus Groups
  - b. Agreement with Butler Rowland Mays
12. New Business
13. Announcements
14. Meetings (all held at the Library 3<sup>rd</sup> Thursdays at 7:00 pm unless otherwise noted)  
If the Board cannot meet as scheduled, make-up will be the next Sat 9:30 am at the Library.
  - a. Scheduled; Feb 21; Mar 21; Apr 18
  - b. Tentatively scheduled: May 16; June 20; July 18
  - c. 2014 Budget presentation at Town Board tentatively 7:30 pm Tuesday, Sep 10, 2013
  - d. 2013 Library Election; Tuesday, Oct 15, 2013; 10:00 am – 9:00 pm
15. Executive Session (if requested and justified)

Adjourn

###