

Heermance Memorial Library

Board of Trustees
Meeting Minutes
September 20, 2018

Call to order: 7:03pm

Attendees: Linda Deubert, Catherine Benson, Carol Serazio, Jeff Jones, Betty Cure, Tom Silvious, Eileen West

Absent: Claudine West, Caitlin Ippolito

Guests: None

Approval of Agenda: **Motion, Mark seconded by Tom, carried**

Approval of Minutes: **Motion, Jeff, seconded by Mark, carried**

Correspondence: From MHLS announcing their Board of Trustees Annual Membership Meeting. At the meeting, the board of trustees will be voted on. Linda report there is an interesting speaker and would recommend going.

Director's Report: Linda reviewed her report. Linda requested she be able to reimburse the library for two week of health insurance. **Motion made by Mark to accept the director's report and for Linda to reimburse the library for insurance, seconded by Carol, carried.**

Financial Report and approval of proposed disbursements and Budget Amendments: Mark reviewed the Financial Report and proposed disbursements, adding that all is fine and flush. **Motion to accept by Jeff, seconded by Eileen, carried.** Mark reviewed the Budget Amendments. **Motion made by Betty to accept the budget amendments, seconded by Carol, carried.**

Committee Reports:

- **Election Committee**-Linda reported Eileen and Tom are both running and Linda handed out their petitions. Petitions are due back by October 3, 2018.
- **Buildings and grounds**-Jeff volunteered to help with kitchen updates. It was agreed that \$3,000.00 would be a sufficient amount to complete the project. **Motion made by Tom to allow up to \$3,000.00 for completion of the kitchen, seconded by Carol, carried.**

Old Business: None

New Business:

- **Motion made to accept the 2019 Budget Cap Over Ride Resolution as written made by Mark, seconded by Betty, carried.**

- 2018 Election-Linda will get notices out.

Announcements: Both Linda and Catherine thanked the board. It was announced there will be a Hello/Goodbye in honor of both.

Meetings: Held at the Library the 3rd Thursday of each month at 7:00pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

A. Next Scheduled: October 18, 2018

B. Library budget vote and elections: Tuesday, October 16, 2018

Executive Session: None Required

Adjournment: 7:36pm

Submitted by: Eileen West