

## Heermance Memorial Library

Board of Trustees

Meeting Minutes

May 17, 2018

Call to order: 7:06

Attendees: Linda Deubert, Claudine West, Caitlin Ippolito, Carol Serazio, Jeff Jones, Mark Maraglio, Betty Cure, Eileen West

Guests: None

Approval of Agenda: **Motion, Mark, seconded by Jeff, carried**

Approval of April 2018 Minutes: **Motion, Mark, seconded by Jeff, carried**

Correspondence: None

Director's Report: Linda reviewed the Directors Report. Linda requested approval to pay Jonathon Palmer the agreed upon fee of \$500.00 as soon as his work is complete. **Motion to pay Mr. Palmer \$500.00 for this service made by Claudine, seconded by Carol, carried.** Linda asked to hire Ray Mosley, who takes care of snow removal, for needed odd jobs. **Motion to hire Mr. Mosely made by Mark, seconded by Jeff, and carried.** Linda requested the Buildings and Grounds Committee by given the authority to hire for planned projects as long as they fall within the overall budget. **Motion to give Buildings and Grounds Authority to hire made by Carol, seconded by Betty, and carried.**

**Financial Report and approval of proposed disbursements: Motion to approve bills and amendments made by Caitlin, seconded by Betty, carried. Financial report will be given at Junes meeting, as requested by Mark.**

Committee Reports: Buildings and Grounds met. Other need committees need to meet.

Old Business: None

New Business: There is an open Library Board position as Jennifer Weinstein has resigned. Claudine reports that Bess Rogers may be interested and plans to attend Junes meeting. A search committee was established to hire new Library Director. On this committee are; Betty, Tom, Claudine and Mark.

Announcements: Tom will be sending out the Board Effectiveness Survey to board members. Surveys will be returned to Tom and will be reviewed at Junes meeting.

Meetings: Held at the Library the 3<sup>rd</sup> Thursday of each month at 7:00pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

A. Next Scheduled: July 19, 2018

B. 2018 Budget Presentation to the Town Board-Tuesday, 9/11/18

Executive Session: None Required

Adjournment: 7:45

Submitted by: Eileen West