

Heermance Memorial Library

Board of Trustees
Meeting Minutes
November 16, 2017

Call to order: 7:00pm

Attendees: Linda Deubert, Claudine West, Wanda Dorpfeld, Tom Silvius,
Mark Maraglio, Eileen West, Jeff Jones

Guests: Cindy, Friends of Library President. Cindy reports there was a grant available for small organizations. The grant was applied for with hopes to receive \$2,000.00. \$10,000.00 was granted to be used for media and educational purposes. Plans for the money are: free programing, chairs, six laptops, smart TV and literacy classes. Cindy also reported the friends received \$3,000.00 from the owl committee and will donate time to next year's auction. The appeal letter has raised almost \$4,000.00 to date and Trivia Nights will continue.

Approval of Agenda: Motion, Mark, seconded by Jeff, carried

Approval of March 2017 Minutes: Motion, Wanda, seconded by Jeff, carried

Correspondence: None

Director's Report: Linda reviewed Director's report. Noted new book club for the under 30 crowd. Added that Terry has been an A+ volunteer. Linda reported that the Rotary gives children 100 books and pajamas. The library will use funds from Lulu Seaburg to purchase books.

Financial Report and approval of proposed disbursements: Mark reported that all is good and solvent. Motion to accept made by Jeff, seconded by Claudine, carried

Committee Reports: No committees met. Linda asked that the Personnel Committee meet re: insurance. Per Jeff, windows will be installed next week. Motion by Jeff to pay Matt Pacuk up to \$5000.00 when windows are installed, seconded by Mark, carried. Linda reports we are behind on the Facilities Plan: handicap parking, new carpet (hopefully next year) and windows, which are in the works.

Old Business: Motion to appoint Betty Cure for a one year term, beginning January 2018 by Claudine, seconded by Mark, carried.

New Business: Linda will send out a Doodle Poll re: scheduling next meeting. Wanda offered to sponsor next year's owl. Motion by Claudine, seconded by Jeff, carried. (Many thanks, Wanda!)

Announcements: None

Meetings: Held at the Library the 3rd Thursday of each month at 7:00pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

A. Next Scheduled: TBD

Executive Session: None Required

Adjournment: 7:31

Submitted by: Eileen West for Heather Roberg