

# Heermance Memorial Library

Board of Trustees

Annual Meeting Minutes

April 20, 2017

Call to order: 7:02pm

Attendees: Linda Deubert, Claudine West, Wanda Dorpfeld, Tom Silvius,  
Mark Maraglio, Eileen West, Jeff Jones

Guests: None

Approval of Agenda: Motion, Mark, seconded by Tom, carried

Approval of March 2017 Minutes: Motion, Jeff, seconded by Mark, carried

Correspondence: Notes and donations received in Memory of Mrs. Tailleur (\$1,000 +/-)

Director's Report: Linda reviewed Director's report. Motion, Wanda, seconded by Jeff, carried

Financial Report and approval of proposed disbursements: Motion, Jeff, seconded, Tom, carried  
Also a motion was made to approve pay up to \$1,200.00 to Nortuch Technology for new printer  
installation. Motion, Claudine, seconded Tom, carried.

Committee Reports: Committee Assignments will be amended and emailed. Wanda and Linda  
met to discuss policy and the 3 Year Plan. The group discussed the check in 2 times per year as  
to progress. Linda will add this to the compliance calendar.

Old Business: Tom will compute to results of the Board Effectiveness survey and email out the  
results. We will then be prepared to discuss it at the May meeting.

New Business: Linda will send out Sustainability Roadmap. This should be considered when  
working on the 3 year plan. Work has started at the building next door that was recently  
purchased by Aaron Flach. Linda reports that she "reminded" Mr. Flach of the fuel oil tank that  
needs to be addressed.

Announcements: None

Meetings: Held at the Library the 3<sup>rd</sup> Thursday of each month at 7:00pm, unless otherwise noted.  
If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

- A. Next Scheduled: June 15, 2017 @ 7:00pm
- B. 2018 Budget presentation to the Town Board, Tuesday, September 12, 2017
- C. 2017 Library Election-Tuesday, October 17, 2017 from 10am-9pm

Executive Session: None Required

Adjournment: 7:40pm

Submitted by: Eileen West for Heather Roberg