

**Heermance Memorial Library
Public Posting Policy**

Bulletin board materials may be submitted for posting by nonprofit organizations for civic, educational, or cultural purposes. Such organizations may submit literature publicizing a specific event or ongoing service, however, limited space generally allows only short-term notices. The director must approve all postings and may prohibit postings which do not meet library standards.

Library staff will place and remove postings promptly. Each item posted must be dated. The library will not be responsible for returning posted materials.

**Adopted by the Board of Trustees of the Heermance Memorial Library July 17, 2008
Reviewed by the Board of Trustees August 11, 2016**

**Heermance Memorial Library
1 Ely St
Coxsackie, NY 12051**