

**Heermance Memorial Library
Board of Trustees
Minutes from October 20, 2016**

In Attendance: Board Members Claudine West, Carol Serazio, Mark Maraglio, Heather Roberg, Jennifer Weinstein, Tom Silvius, Eileen West, Wanda Dorpfeld, Jeff Jones; Director Linda Deubert;

Recognize Guests and approve the agenda: no guests; approved agenda

Approval of the Minutes from the September meeting: There were no questions about the minutes. Mark made a motion to accept the minutes; seconded by Jeff. All in favor.

Correspondence: none

Director's Report: Linda reviewed the Director's Report with the board. There was discussion to compare circulation year to year (for each month). Jeff made a motion to accept the report; seconded by Mark. All in favor.

Financial Report and approval of proposed disbursements: Linda reviewed the financial reports. Jen made a motion to accept the reports; seconded by Wanda. All in favor. Jeff made a motion to approve disbursements; seconded by Tom. All in favor.

Committee Reports: Building and Grounds are moving ahead with plans for painting and looking at pillows and fabrics for the children's room.

Old Business: The budget was passed by the community and Carol, Jeff and Jen were re-elected. The Trustee Training was a success. It was an informative meeting and most board members attended.

New Business: There was discussion on the Board Evaluation process. Jeff made a motion that the Vice President is the chair of the committee and is responsible for the board evaluation; seconded by Mark. All in favor. Tom will research the process and present at our next meeting.

Announcements: none

Adjourned: 8:25pm

