

Heermance Memorial Library

Board of Trustees

Meeting Minutes

August 11, 2016

Call to order: 7:00pm

Attendees: Linda Deubert, Wanda Dorpfeld, Tom Silvius, Jennifer Weinstein,
Mark Maraglio, Eileen West, Carol Serazio, Jeff Jones

Guests: None

Approval of Agenda: Reviewed and approved-Motion by Mark, seconded by Wanda, carried

Approval of July 21, 2016 Meeting Minutes: Motion by Jeff, seconded by Mark, carried

Correspondence: Letter from Senator Amedore confirming \$1,500.00 Legislative Grant

Director's Report:

- A. Linda requested those who need the Trustee Training to please get back to her ASAP. Most agreed to October 20th date would work for them.
- B. Monthly Statistics-Program numbers up as well as e-books.
- C. Outside the Lines was discussed with staff. Their involvement generated many good ideas. Linda will send link to webinar for the board to check out.
- D. Friends of the Library are meeting tonight to discuss the need for advocacy before the budget vote. Also, the friends have decided to scale back on the gardens as they do not have enough help maintaining them and would like to make the property more kid friendly. The friends would like to sell the plants that are removed.
- E. Hoot of the Owl project is on! Twenty sponsors are lined up and the committee is continuing to meet at the library.

Approval of Director's Report: Motion by Mark, seconded by Jeff, carried

Financial Report and approval of proposed disbursements:

- A. Bills approved. Motion by Jeff, seconded by Mark, carried
- B. Financial Statement approved and carried.
- C. Budget approved. Motion by Jeff, seconded by Jennifer, carried

Committee Reports:

- A. Policy-Wanda and Linda have reviewed and worked on. Seven policies reviewed and approved. Motion by Mark, seconded by Jeff, carried. Several changes to the by-laws were made. Approved. Motion by Mark, seconded by Jeff, carried.

Old Business:

- A. Jeff reported he will run for another term.
- B. Linda will send out notices and requirements as per the compliance calendar.

New Business: None

Announcements: None

Meetings:

- A. As per discussion, next board meeting to be held Saturday, September 10, 2016 at 9:00am to prepare for the Budget Presentation.
- B. 2017 Budget Presentation to the Town Board-Tuesday, September 13, 2016
- C. 2016 Library Election-Tuesday, October 18, 2016 from 10am-9pm

Executive Session: None Required

Adjournment: 7:50pm

Submitted by: Eileen West for Heather Roberg