

Heermance Memorial Library

Board of Trustees

Meeting Minutes

May 17, 2016

Call to order: 7:02pm

Attendees: Linda Deubert, Claudine West, Wanda Dorpfeld, Tom Silvious, Jennifer Weinstein, Mark Maraglio, Eileen West, Carol Serazio

Guests: None

Approval of Agenda: Reviewed and approved-Motion by Wanda, seconded by Mark, carried

Approval of April 21, 2016 Minutes: Motion by Wanda, seconded by Mark, carried

Correspondence: Stewart's in regard to \$500.00 grant. Mid-Hudson Board invitation in regard to outreach. RSVP, Bethany Village survey, 40 sent, 25 returned, positive remarks.

Director's Report: Essential Trustee Duties class in Cairo has been cancelled due to low enrollment. Discussion of the possibility of holding a future training here as we know of four who need to attend. Trivia Night at the Downtown a huge success, pass of the hat raised \$200.00. Summer reading program, "Exercise Your Mind" is in the works with Christine Reda organizing. Linda praised Sandy's work implementing the new system in the children's room. Discussion on the effects of a \$15.00/hour minimum wage increase, its effect on the budget, increase of up to 47% on the personnel line. Finance to meet with Colleen Sager. Discussion as to a long term building plan; the formation of focus groups, and to identify the needs of the community and the process of a construction grant. It was suggested that Buildings and Grounds should meet. In regard to Civil Service test requirements, Linda reports that we will be in compliance as most have already taken the test. Approval of Director's Report: Motion by Mark, seconded by Carol, carried.

Financial Report: Approval of monthly bills, motion by Wanda, seconded by Jennifer, carried. Discussion in regard to circulation fees, their high cost is due to the cost of the software.

Committee Reports: None

Old Business: None

New Business: Claudine suggested the following committees meet. Personnel for Director's Performance Review, Buildings and Grounds, Policy and Finance for minimum wage increase.

Announcements: Greene County Historical Homes Tour will take place June 4th.

Meetings: Next Board of Trustees meeting to be held June 16th at 7:00pm
2017 Budget Presentation to the Town Board-Tuesday, September 9, 2016
2016 Library Election-Either October 11th or 18th

Executive Session: None required

Adjournment: 7:40pm

Submitted by: Eileen West for Heather Roberg