

**Heermance Memorial Library**  
**Board of Trustees**  
**Minutes of the October 15, 2015 meeting**

**In attendance:** Board Members: Catherine Benson, Carol Serazio, Claudine West, Mark Maraglio, Jeff Jones, Heather Roberg, Wanda Dorpfeld and Director Linda Deubert

The meeting was called to order at 7:05 by President Catherine Benson.

**Guests:** Newly elected board members Eileen West and Tom Silvius attended the meeting. Board members welcomed them.

**Minutes:** A motion was made by Mark to accept the September 17, 2015 minutes with the correction of changing the name Maureen Hanse to Maureen Squire as the person who volunteered her time and travel to be a judge at Battle of the Books, seconded by Catherine. Motion carried, all in favor.

**Correspondence:** None

**Director's Report:** Linda handed out copies of her Director's Report with the Library Statistics attached. She pointed out the workshops available for Essential Trustee Duties and Responsibilities to the members of the board.

The library has a new 3D printer being donated by Richard Bopp, Ph.D. of Bopp Associates. He will also be donating a year's free supplies.

A motion was made by Claudine to approve a week of vacation without pay so that Linda could go to England over Christmas, seconded by Heather. Motion carried, all in favor.

A motion to approve the Director's Report was made by Mark, seconded by Jeff. Motion carried, all approved.

**Financial Report:** A motion was made by Jeff to approve the monthly bills with the additions, seconded by Claudine. Motion approved, all in favor.

The P & L statement was presented and discussed. Linda stated that expenses are higher than income because of renovations but the money is in reserve. A motion to approve the P & L was made by Catherine, seconded by Heather. Motion approved, all in favor.

**Committee Report:** Everyone thanked the Election Committee for their work.

Jeff reported for Buildings and Grounds that Bob Schmidt would be doing the roof.

Wanda reported that the Second Reformed Church would like to put bluestone over gravel for the bench they are donating rather than using a cement base. The board agreed that this is acceptable.

**Old Business:** None

**New Business:** Claudine suggested that the library have a bike rack. Members thought this was a good idea, but no action was taken at this time.

**Announcements:** Catherine announced that it is fire prevention month and asked if ours had been checked. Linda said it had already been done.

The meeting was adjourned at 7:35 pm. The next meetings will be November 19 and December 17.

Respectfully submitted,  
Wanda Dorpfeld