

**Heermance Memorial Library
Board of Trustees
Minutes of the May 21, 2015 meeting**

In attendance: Board Members: Claudine West, Mary Anne Simmons, Carol Serazio, Mark Maraglio, Jennifer Weinstein, Heather Roberg, Wanda Dorpfeld, and Director Linda Deubert

The meeting was called to order at 7:00 by Vice President Claudine West.

Agenda: A motion was made by Mark to accept the Agenda, seconded by Heather. Motion carried, all in favor.

Minutes: A motion was made to accept the April 2015 minutes by Mark, seconded by Jennifer. Motion carried, all in favor.

Guests: None

Correspondence: None

Director's Report: Linda reported the she and Mary Anne will be attending a hand- on financial policy workshop on May 29 and will have our policies that are in progress reviewed. After a final approval from the finance committee, the policies will go to the board for final approval.

Linda is still working with Buildings and Grounds on a Facility Plan. Building and Grounds also needs to decide on the bench the library would like from the Second Reformed Church.

The policy committee needs to meet to update the Three Year Plan.

Ideas for donor recognition were discussed. It was decided that plaques on the book shelves would be nice.

Carol made a motion to approve up to \$10,000 for a new roof. This motion was seconded by Claudine. Motion carried, all in favor.

Mark made a motion to approve up to \$730 for alarm upgrades. This motion was seconded by Wanda. Motion carried, all approved.

The staff will be putting in a raised vegetable garden.

Regarding the use of the Library for the summer program by the YMCA, it was decided that Linda should write a letter to the Y from the board.

A motion to approve the Director's Report was made by Mary Anne, seconded by Mark. Motion carried, all approved.

Financial Report: Mary Anne presented the monthly bills. A motion was made by Jennifer to approve the monthly bills, seconded by Heather. Motion approved, all in favor.

The March P & L statement was present and discussed. A motion to approve the P & L was made by Wanda, seconded by Heather. Motion approved, all in favor.

The board then discussed the Property Tax Cap Efficiency Plan. Linda stated that MHLS is not doing a group plan. We can do our own efficiency plan or work with another government entity, but a plan would need to be filed by June 1. The Plan would need to show a savings of one percent of the tax levy for 2016, 2017 and 2018 or about \$1900/year. That would only result in a refund of between \$0.80 and \$2.00.

A motion was made by Mary Anne that the savings to taxpayers is immaterial and not worth the time and expense to file the Efficiency Plan, and that we may need to exceed the tax cap in the next three years because of building needs. The motion was seconded by Carol. Motion carried, all in favor.

Committee Report: None

Old Business: None

New Business: None

Announcements: None

The meeting was adjourned at 7:45 pm. Motion made by Mark and seconded by Wanda. Motion approved, all in favor. The next meetings will be on June 18 and July 16 at 7:00 pm.

Respectfully submitted,
Wanda Dorpfeld