

Heermance Memorial Library

Board of Trustees

Annual Meeting Minutes

January 19, 2017

Call to order: 7:00pm

Attendees: Linda Deubert, Claudine West, Wanda Dorpfeld, Tom Silvious, Jennifer Weinstein, Mark Maraglio, Eileen West, Carol Serazio, Jeff Jones

Guests: Cindy/Friends of the Library reported: Response of the appeal letter was huge-over \$7,000.00. Library will benefit as a non-profit from Owl Auction. There are 51 sponsored owls. There will be no Art Auction. Friends will hold a Tea, the menu from 1867, as one of the 150 year anniversary events.

Approval of Agenda: Reviewed and approved-Motion by Mark, seconded and carried

Oaths of Office: Administered by Claudine for Jeff, Carol and Jennifer

Appointment of Temporary Chairperson: Tom Silvious

2017 Officers elected:

President, Claudine West
Vice President, Tom Silvious
Treasurer, Mark Maraglio
Secretary, Heather Roberg

2017 Permanent Committees: All remain the same. It was discussed that committees should meet quarterly

Approval of December 2016 Minutes: Motion, Mark, seconded by Jeff, carried

Correspondence: None

Director's Report: Linda reviewed Director's report and will send statistics

Authorize Salaries: Linda reported employee raises will be reflected in next paycheck. Attachment of new salary rates are attached to these minutes. Motion to accept salaries was made by Jeff, seconded by Tom, and carried. Employee Lynn Erceg, was omitted from the original salaries list, motion was made to approve salary of \$13.20 per hour for Lynn, all in favor.

Authorize Service Providers: Motion to accept made by Jeff, seconded by Tom, carried

Bank Designation: Motion to accept The National Bank of Coxsackie, Motion to accept by Jeff, seconded by Carol, carried. Mark abstained.

Financial Report and approval of proposed disbursements: \$10,000.00 transferred from Money Market Account to Checking Account. Money from the town is expected next week. Motion to accept made by Jeff, seconded by Tom, and carried

Committee Reports: Carol thanked the buildings and grounds committee for their work.

Old Business: Tom spoke of Board evaluation, will bring survey to vote next meeting. Target date for director's evaluation is June.

New Business: None

Announcements: None

Meetings: Held at the Library the 3rd Thursday of each month at 7:00pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

- A. Next Scheduled: February 16, 2017
- B. 2018 Budget presentation to the Town Board, Tuesday, September 12, 2017
- C. 2017 Library Election-Tuesday, October 17, 2017 from 10am-9pm

Executive Session: None Required

Adjournment: 7:36pm

Submitted by: Eileen West for Heather Roberg

